

# Home Information Pack Index Form

Insert address of property to be sold below and include postcode.

5 Rectory Road,  
West Bridgford,  
Nottingham.  
NG2 6BE

**Please check the boxes below to confirm that:**

to the best of the seller's knowledge the answers are true and accurate.

Home Information Pack documents	Included	Date	Any further info
1. Index	Yes	28-Jan-09	
2. Energy Performance Certificate and Home Condition Report where applicable	Yes	17-Jan-09	
3. Sale statement	Yes	26-Jan-09	
4. Private Local Authority Search (Vendor), Drainage and Water	Yes	20/27-Jan-09	
5. Office Copy Entries (Title Plan and Title Register),	Yes	19-Jan-09	
6. Lease Documentation (Copy of Lease if required)	Not applicable		

Optional Items

Home use form, Home Contents Form

Please list any other documents that have been included relevant to this property

Certificate of Completion for installation of En-suite bathroom 16-Nov-98

Certificate of Completion for roof lights 13-Jul-06

**About this form:**

- Under the HIP Regulations, you must include an index which lists all the documents included in your HIP.
- You may use this form as an index. Required documents need to be included in all cases where relevant.
- The index to your HIP should be updated whenever the pack or a pack document is added or removed.

# Sale Statement

## Address of property to be sold

5 Rectory Road,  
West Bridgford,  
Nottingham  
NG2 8BE

### Please check the boxes below to confirm that:

This form has been completed by the seller(s) or with their authority;

And to the best of the seller's knowledge, the answers are true and accurate.

1. Is the property a flat or a house?

Flat (incl. maisonette) or

House (incl. bungalow)

2. If it is a flat, what type of building is it?

Purpose built block

Converted house or

Conversion of commercial premises

3. The property is (or will be):

Freehold

Commonhold

Leasehold starting (or likely to start) from

and with                      years left on the lease

4. The title to the interest in the property being sold is:

Registered at Land Registry

Unregistered

5. Who is selling the property?

The owner or owners

A representative with the necessary authority to sell the property for an owner who has died

A representative with the necessary authority to sell the property for a living owner (for example with a power of attorney)

Other (please give details):

6. The property is being sold:

With vacant possession

Subject to occupation where 1 or more properties in a subdivided building are marketed for sale as a single property, but at least 1 is with vacant possession e.g. a house which is vacant but sold with an occupied annex